CONCLUSIONS OF LAST MEETING IN MADRID

Held in Madrid from June 3/7 2014

“This second year we have had developed topic and activities mainly around nature and environment” and of course doing some more about what we did last year

- REUSE, REDUCE, RECYCLING
- How to involve parents in some project activities:
  - how to save natural resources: electricity, gas … batteries;
  - the importance of water
  - the importance of not wasting paper…
  - And Others….

Although we couldn’t check Power Point presentations about what we have been working this year all of them are already linked in the Website so you are able to see from there.

We didn’t have too much time because there were many things to review but we have been sharing about:

   - We have to fill up a PDF document for the Final Memory. We have seen what in Spain have developed so far, when is done I will offer it us a model, although I will appreciate if somebody else also do it, then I can fill also with some example.
   - I think it will help that each partner will write a summary about how they have developed activities during both years, it can be a word document no more than 2/3 pages.

2. Products. Specific and global products. We have to upload them in EST. (The international Data base for Erasmus +). All of us will upload as many as possible and the more relevant will be also linked in the Website.
   - Production of the collective book “Don’t throw collect and Produce”.
     - Jurgita gave to all of us the format of the covered with some examples of their children product.
       - Each partner will decide what are offering for the book between childrens work, have to be very visual and in digital format in order to send it by e-mail to the rest of partners.
   - The Cooking book. We (all partners) have got the recipes from our fellows so we already have complete the book. To upload it we might make pictures of it and make a single document (like Power Point and then the PDF) and upload to the EST base.

EUROPEAN SHARED TREASURE, E.S.T.

As general overview remember that:

EUROPEAN SHARED TREASURE, E.S.T. this is a requirement we have to do in our Project and we should upload as many as possible we have produced.

i. The coordinator have to upload common product such as: website
ii. Each partner have to upload their own and specific ones.
I guess all of you already have got the password to enter products in database. I suggest to do it before you come to Madrid.

3. IMPACT AND DISSEMINATION OF OUR PROJECT.
   a. Brochures, publication in local magazines, Education journals and local meetings with other kindergarten, others.

4. THE WEBSITE

This is our Website now.

Still some document can be linked, but please if you send me some documents do it all together make small sentences as title and tell me where you want to place it.

5. Evaluation of Project.
   Following the questionnaire we have filled up for our last evaluation we find that everything have been well done and successfully finished. All items were scored with 4/5 points which means good or very good in the following aspects:

   • We have had good communication skills thanks to our e-mail and google group, although this second year to communicate with Turkey has been difficult for the change of the coordinator.

   • We have developed all objective we have proposed with good involvement by partners and staffs.

   • We have done a balanced distribution of task in the partnership and in our teams in order to be successful in the development of our common objectives. We have been flexible to change to another responsible partner when the one involved was having any problem to arrive to the end (like the website for example).

   • Activities were good choice and according with our range of age and could be done but the majority of the children.

   • Families
     1. We have kept families always well informed during all Project.
     2. We have offer Parents and families to be involved in different ways.

   • Products and materials have kept always good standard levels.

   • Website edition started to be done in Turkey but after the first year we change common edition to Spain. It have been done with the documents each partners have apported for it. Have examples of all parts developed during the Project.


   • Divulgation and Dissemination of Products: we have been very aware of the importance of Divulgation of main activities done in our Project and all partners have developed Brochures, Newspapers articles, Website of Project linked to the one of the kindergarten and vice versa, radio or media news…moreover when international meeting were developed…
• **Most staff has been always participated with a high level of enthusiasm.**
• **The coordinator or contact person has been an assessment in each kindergarten.**
• Each kindergarten has developed a balanced distribution of task between staff.
• **The general Coordinator of the Project has kept the group always in similar standards level of working giving participating partners the same grade of responsibility and each partner has cooperate on it.**
• **The Project has been a main part of the dairy Curriculum**
• **The Project has allowed the knowledge of other Cultures and Education Systems, and a close relationship with our partners.**
• **The Project has stimulated the knowledge of other languages specially the English, as the common language used to work together.**
• **Relationship between partners** has been always good and we could easily solve our differences,
• **International Meetings** were always good planned and responding to previous task and Planned Programs, according to all partners, although we feel that it is important to reduce or limited the number of representants in order to facilitate the working sessions. We also feel that partners visiting other countries should respect the organization program offered for them and follow activities prepared for the occasion, not leaving before the program is finished.

Well dearest partners it has been a pleasure to work with you this week, and this last 2 year and we hope we will meet again somewhere; so far… we will keep in touch!